

Experienced relocation professionals manage your relocation program and support your relocating employees throughout their move, coordinating all the aspects of the relocation in to one seamless service. All based on the service package that has been developed to suit your needs and within your policy.

Capital Relocations provides your business with an experienced Account Manager who works with you to develop a relocation program built around your organisation's requirements. They will be able to advise on all aspects of managing a relocation program and its administration. A single point of coordination is provided for each of your relocating employees throughout their relocation. A dedicated Capital Relocations Global Mobility Coordinator will coordinate and guide them through the process.

### What is Included in the Relocation Management Service

- Experienced Account Management team
- Policy design and review
- Administration of relocation benefits
- Conduct needs analysis with your relocating employee
- Ongoing assignment support
- Coordination of travel
- Feedback and review of all services

### Benefits of the Relocation Management Service

- Professional advice from relocation experts
- Flexible and responsive service delivery
- Consistent standards and application of your policies